



TEXAS DEPARTMENT OF LICENSING & REGULATION

P.O. Box 12157 • Austin, Texas 78711-2157

www.tdlr.texas.gov

COMMERCIAL REMOVAL AND/OR INSPECTION OF A MOTOR VEHICLE AT A VEHICLE STORAGE FACILITY

This form is used by insurance companies, tow companies, and companies exempt from licensing through Unified Carrier Registration (UCR) or other exemptions to pick up vehicles from a vehicle storage facility.

Vehicle Information for Vehicle Stored at the VSF

Vehicle Year, Make and Model: _____

VIN or License Plate Number: _____

Person Removing or Inspecting the Vehicle

First and Last Name: _____

Company Name: (if a representative of a company) _____

Type of State/Federal ID and ID Number Used to Release the Vehicle or Property: _____

Phone Number of Person Removing Vehicle: _____

If a Tow Truck is Used to Remove the Vehicle, One of the Following Must be Checked

The tow operator and tow truck are licensed in Texas

The tow operator and tow truck are UCR exempt or exempt under 2308.002(11) (A-H)

If a tow truck operator and tow truck are licensed in Texas, provide the Tow Operator and Tow Truck TDLR License numbers in the spaces below. **If the tow operator and tow truck are UCR exempt, TDLR license numbers are not required.**

Tow Operator TDLR License Number: _____

Tow Truck TDLR Number: _____

Complete this section ONLY IF you are an authorized representative of an insurance company (including a salvage vehicle dealer)

I am a duly authorized representative of: (name of insurance company authorized to do business in Texas) _____

Adjuster license number for the adjuster assigned to this case is: _____

Destination of vehicle once it is released: _____

Insurance Claim Number: _____

I further certify that the insurance claim related to this vehicle settled or the vehicle owner expressly authorized its inspection and/or removal prior to settlement.

Signature (electronic signature is acceptable) _____

Date _____

Printed Name _____

Title _____

TDLR Form VSF012 June 2022

Telephone: _____

Email: _____